

**CHANHASSEN CITY COUNCIL
WORKSESSION
MINUTES
MAY 10, 2021**

Mayor Ryan called the meeting to order at 5:00 p.m.

MEMBERS PRESENT: Mayor Ryan, Councilwoman Rehm, Councilman Campion, Councilwoman Schubert, and Councilman McDonald.

Councilwoman Rehm joined via Zoom.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Laurie Hokkanen, City Manager, Kate Aanenson, Community Development Director, Charlie Howley, Public Works Director/City Engineer, Jerry Ruegemer, Parks & Rec Director, Rick Rice, IT Manager, Jake Foster, Assistant City Manager, Priya Tandon, Recreation Supervisor

PUBLIC PRESENT: None.

**DISCUSS CITY COUNCIL PRIORITIES RELATED TO CARVER COUNTY'S 5-YEAR
TRANSPORTATION PLAN**

Public Works Director Charlie Howley gave an overview of the County's 5-year Transportation Plan. The City Council expressed strong support for moving ahead with the Galpin Boulevard reconstruction in 2023 or 2024. The Council requested that Mr. Robjent, Carver County, present a general summary of the local option sales tax (LOST) revenue and expenses since its inception and moving forward. They also requested information about the resurfacing of trails adjacent to road projects.

2021 4TH OF JULY CELEBRATION

Jerry Ruegemer and Priya Tandon provided an overview of the plans for the 4th of July celebration. They noted that with recent changes to the Executive Order, many more activities would now be possible with fewer restrictions. The City Council thanked staff for staying nimble and being willing to work swiftly to offer as many parts of the annual community celebration as possible. Highlights of the 2021 event include: Parade, concerts, fireworks, and carnival.

DISCUSS AMERICAN RESCUE PLAN

Finance Director Kelly Strey presented an overview of the ARPA funds the city anticipates receiving from the federal government over the next two years. The City Council expressed

approval for designating an initial \$400,000 of ARPA funds to move forward with projects in the following areas:

- Hire IT support FTE four months sooner than planned
- Outsource electronic document imaging services to scan existing documents for all departments into easily accessible, manageable and secure electronic document storage. This will also free up valuable space in City Hall currently used for paper storage.
- Move to MS Office 365 cloud-based (includes MS Teams)
- Managed network security to address critical security issues
- Expand Blue Beam licenses to all staff who would benefit
- Integration of software systems to eliminate manual processes (BS&A/Finance/Recreation)
- Continue to convert manual workflows to electronic workflows
- Electronic document signature software
- Image Trend Bridge
- Upgrade security card readers
- Upgrade conference room cameras to improve remote meetings
- Fire radio encryption to be consistent with County Law Enforcement radios
- Finance system upgrade and budget software implementation (approved in March)

The City Council noted that they looked forward to including review of the ARPA funds in the 2022 budget process and an interest in how the funds might help to advance infrastructure projects, provide mental health programs, and support the installation of additional internet/broadband options.

FUTURE WORK SESSION SCHEDULE

Ms. Hokkanen explained that the future work session schedule would start appearing on all work session agendas. This document is a tentative outline of what is coming up so that residents could monitor when an issue may be discussed. The document will also help the Council with Strategic Plan priorities and action plans so that Council and staff are on the same page.

The meeting adjourned at 6:57 p.m.

Submitted by Laurie Hokkanen
City Manager

Prepared by Kim Meuwissen